

**MINUTES OF THE REGULAR MEETING
HELD ON August 09, 2018
TOWNSHIP OF FOREST – LISA MARGRIF – CLERK**

Meeting was called to order at 7:02 P.M. by Supervisor Price. Board members present were: Supervisor, Mary Ann Price; Clerk, Lisa Margrif; Treasurer, Linda Smoke; Trustees: Mark Martin and Al Sorge.

Motion by Martin, seconded by Margrif, to accept the agenda for the August 09, 2018 meeting as presented. All yes, motion carried.

Motion by Sorge, seconded by Martin, to accept the minutes from the regular meeting held July 12, 2018. All yes, motion carried.

Motion by Martin, seconded by Price, to accept the Treasurers reports for general, fire, garbage funds and Patricia Dr. Special Assessment as presented. Roll call vote: Martin, yes; Sorge, yes; Price, yes; Margrif, yes; Smoke, yes. All yes, motion carried.

Motion by Smoke, seconded by Martin, to accept the bills submitted for August, 2018 payment, General Fund - checks numbered 21743 through 21805, Fire Assessment - checks numbered 13145 through 13156 Garbage Assessment - check number 9077. Roll call vote: Smoke, yes; Price, yes; Sorge, yes; Martin, yes; Margrif, yes. All yes, motion carried.

Bob Breckenridge, Forest Township Zoning Administrator, discussed with the Board various items that he has addressed through the last month.

Al Sorge is looking into buffing and resealing Library floor.

Motion by Sorge, seconded by Martin, to adopt a resolution to accept the bid for \$3,460.00 from RAL Plumbing LTD of Columbiaville, MI to redo the plumbing at the Forest Township firehall. Roll call vote: Smoke, yes; Price, yes; Margrif, yes; Martin, yes; Sorge, yes. All yes, motion carried.

Motion by Margrif, seconded by Sorge, to adopt a resolution to raise the cleaning fee for Hall rentals on prime day and any event having alcohol from \$125.00 to \$150.00 and to put the payment through QuickBooks. Roll call vote: Sorge, yes; Martin, yes; Price, yes; Smoke, yes. All yes, motion carried.

Supervisor Price closed regular meeting at 7:36p.m. and Opened Special Assessment meeting at 7:36p.m.

The Township Board took comments from the public.

Supervisor Price closed the Special Assessment meeting at 8:17p.m. and opened up the regular meeting at 8:17p.m.

2017-18 Audit tabled till next month's Board meeting.

Motion by Sorge, seconded by Martin, to adopt a resolution to put the property on State Rd, Otisville, Michigan parcel #09-28-400-023 for sale through Remax. All yes, motion carried.

Forest Aviators 5-year lease tabled till next month's Board meeting.

Motion by Martin, seconded by Sorge, to allow Wendy Sweeney from the Village of Otisville have Otisville fun day event in the parking lot between the hall and old fire hall Friday August 24, 2018 from 7 till 11p.m. All yes, Motion carried.

Motion by Price, seconded by Sorge, to adopt a resolution to pay Tammy Suida hall rental fee from July 15, 2018 rental. Roll call vote: Smoke, no; Price, yes; Sorge, no; Martin, no; Margrif, no. All yes, motion failed.

Motion by Margrif, seconded by Martin, to adopt a resolution to charge Chris Comstock and Terry Comstock \$75.00 for rental on July 13, 2018 for setting up the night before there event. The fee will be withheld from there \$200.00 deposit. Roll call vote: Sorge, yes; Price, yes; Smoke, yes; Martin, yes; Margrif, yes. All yes, motion carried.

Board took no action on the Clar Eve Drive Special Assessment District due to lack of agreement between the continuants and the Board.

Motion by Price, seconded by Smoke, to set the Special Assessment Hearing Date-September 13, 2018 at 7:30p.m. All yes, motion carried.

P2018-5

Policy to follow for all hall rental through check, money order, cashier check for Forest Township.

This policy is to regulate the rental of the Forest Township Hall with check, money order, cashier check for Forest Township Hall.

1. Hall rental payments: Shall be limited at this time to personal check, cashier check, money order. The clerk or deputy clerk shall receive and receipt payments and the treasurer or deputy treasurer shall review.

Drafted by Lisa Margrif, Forest Township Clerk

Policy Approval date: August 09,2018

Roll call vote: Margrif, yes; Price, yes; Smoke, yes; Martin, yes; Sorge, no. All yes, motion carried.

Motion by Price, seconded by Smoke, to adopt a resolution to allow the Fire Department to switch from Fuelman to Wex Fuel card. All yes, motion carried.

Supervisor Price adjourned the meeting at 9:35P.M.

Submitted by Lisa Margrif - Clerk

